



<b>Subject:</b>	<b>Update on Contracts</b>
<b>Date:</b>	18th February, 2022
<b>Reporting Officer:</b>	Ronan Cregan, Deputy Chief Executive and Director of Finance and Resources
<b>Contact Officer:</b>	Noleen Bohill, Head of Commercial and Procurement Services

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Sometime in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report/Summary of Main Issues</b>
1.1	The purpose of this report is to ask the Committee to approve tenders and Single Tender Actions over £30,000 and to note retrospective Single Tender Actions (STAs)
<b>2.0</b>	<b>Recommendations</b>
2.1	<p>The Committee is asked to:</p> <ul style="list-style-type: none"><li>• approve the public advertisement of tenders as per Standing Order 37a, as detailed in <b>Table 1</b> of the Appendix;</li><li>• approve the award of STAs in line with Standing Order 55 exceptions, as detailed in <b>Table 2</b> of the Appendix; and</li><li>• note the award of retrospective STAs in line with Standing Order 55 exceptions, as detailed in <b>Table 3</b> of the Appendix.</li></ul>

<b>3.0</b>	<b>Main Report</b>
	<u>Competitive Tenders</u>
3.1	Section 2.5 of the Scheme of Delegation states that Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit of £30,000 following a tender exercise where the Council has approved the invitation to tender
3.2	Standing Order 60(a) states that any contract which exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b), the Corporate Seal can only be affixed when there is a resolution of the Council.
3.3	Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.
	<u>Single Tender Actions (STAs)</u>
3.4	The following STAs are being submitted for approval: <ul style="list-style-type: none"> <li>• a contract for £59,146, for up to 1 year, awarded to SoftWorks for the Clockwise system. An extension is required with current supplier until implementation of the new system is in place; and</li> <li>• a contract for £35,000, for up to 3 years, awarded to Elmore Fish for supply and delivery of frozen fish (herring). Essential food requirement for a range of Belfast Zoo animals. An open tender was advertised in October 2021 but no submissions were received.</li> </ul>
3.5	The following retrospective STAs were awarded: <ul style="list-style-type: none"> <li>• a contract for £650,000, for up to 12 months, awarded to WJM Building Services Ltd for MTC mechanical services. In November, it was agreed after discussions with Legal Services not to award the contract following a tender process. The tender documents are to be amended with the intention of advertising in March/April 2022; and</li> <li>• a contract up to a maximum value of £709,300, for up to 3 years subject to annual negotiation. Contract awarded to approved contractor (confidential) for seasonal waste removal. Costs shared between BCC, DfC, DfI and NIHE.</li> </ul>

	<b>Financial and Resource Implications</b>
3.6	The financial resources for these contracts are within approved corporate or Departmental budgets.
	<b>Equality or Good Relations Implications / Rural Needs Assessment</b>
3.7	None
<b>4.0</b>	<b>Document Attached</b>
	Appendix: Table 1 - Competitive Tenders Table 2 - Single Tender Actions Table 3 - Retrospective Single Tender Actions